

RESUME

INFORMATION TECHNOLOGY PROFESSIONAL

SYSTEMS | INFRASTRUCTURE

A multi-skilled and Versatile IT Professional with over 15 Years working experience in the Information Technology, evaluating and recommending solution option, technical skills to improve individual, team and organizational performance, Sold judgment and management skills to effectively deal with people's needs/issues.

Hands-on experience and knowledge of Roll out ERP in all locations, Monitor training schedule of people, No business disruption, ERP Implementation with ease and smoothness, Ensure physical stock taking before going live, Manage the ERP partner and all stakeholders and evaluating the effectiveness of IT Application & IT Infrastructure.

Experience in taking a high level of independent responsibility and decision making on a day-to-day basis with a high degree of personal accountability.

AREAS OF EXPERTISE

- ERP Implementation
- Vendor Negotiation
- Staff Training & Development
- Project Management
- Team Building
- IT Infrastructure Management
- Productivity Improvement
- Solid Leadership Skills
- Strategic / Tactical Planning

PERSONAL

Total Working Experience: 15+ Years

Mobile: +91 9810004819



AKSHAYSAHANI



hplakshay@gmail.com
akshay@akshaysahani.com

Website

www.akshaysahani.com

Father's name : Late Sh. M.R. Sahani
 Passport No. : E4869687
 Passport Valid upto : 06th May, 2013
 Date of Birth : 30th October 1973
 Marital Status : Married
 Home Town : Himachal Pradesh
 Nationality : Indian
 Religion : Hindu
 Linguistic Ability : English, Hindi, Punjabi

PROFILE & STRENGTHS

- * MCA, Microsoft (MCP, MCSA, MCSE) & Cisco (CCNA) Certified with 15+ Years of robust grinding and exposure with Manufacturing & Retail Business Process, Born & Brought up in New Delhi with excellent Academic Record.
- * Professional experience in the Handling IT Applications & IT Infrastructure Management (Server's, Storage, computing, Networking & Security), with core competencies in GAP Analysis, System Study, UAT, User training sessions, Database Migration, ERP Implementation, Identifying the IT needs of the business on an on going basis, Systems Backups, Archiving, Disaster Recovery, Networking (LAN & WAN, MPLS, VPN, P2P) and VOIP, Radio Link (RF) & Security, IT service delivery, SLA compliance, Microsoft Dynamics NAV, SAP, Polaris Retail, GINESYS & Tally ERP Implementation and support of Business Application Solutions covering the functional Area of Retailing, POS (Point of Sales), CRM (Customer Loyalty), Financial Management, Warehouse & Inventory Management, Purchase (Procurement), Sales & Distribution, Production Planning and MIS, Replenishment, Sales, Marketing, and Service Management, Human Resources Management (HRM), Supply Chain Management (SCM), Website Management (CMS), Cloud computing, Virtualization, Business Intelligent Tool - Qlick View.
- * Currently working as a Head - IT with Ritika Pvt. Ltd, managing multi-location ERP Business Application and IT Infrastructure Management with world famous fashion designer Ritu Kumar.

EDUCATION AND ACHIEVEMENTS

- * Master of Computer Application (MCA) From Indira Gandhi National Open University.
- * Post Graduate Diploma in Computer Application (PGDCA) From Indira Gandhi National Open University.
- * Graduation, from Delhi University.
- * Honors Diploma in Information & Software Management (Two Years), from INDIA EDUCATION CENTRE, M-92 Connaught Place, New Delhi.
- * Microsoft Certification (MCP, MCSA, MCSE) & Cisco Certification CCNA from Aptech, Pritam Pura, New Delhi.

TECHNOLOGY PROFILE

Software: Microsoft Windows OS - Server 2003 & 2008, IIS, Macintosh (Apple) Mac Os X, Microsoft Office Professional, Microsoft Exchange 2003, Oracle, SQL, Oracle Discover, Crystal Report Writer, Symantec, Utilities, Adobe, Acrobat etc.

Hardware: IBM, HP, Dell, & Intel based Server & Desktop platforms, Apple iMac, MacBook Pro, Lenovo, Cisco Switches, Compaq, Epson, Sonicwall, Cyberoam, HP LaserJet's / Multifunction All in One, Sony Laptops, D-link, XAVI, Polycom etc.

AKSHAY SAHANI

RDBMS & DBMS: Oracle 8i, Oracle 9i, D2k, Oracle10g, SQL 2000 & 2005, SQL Ver 7.0, MS-Access, Sybase & FoxPro.

Networking Technologies & Protocols: MPLS, P2P Leased line, VPN, VOIP, Radio Link (RF), Active Directory, TCP/IP, Wireless 802.11 a/b/g, DNS, WINS, DHCP, TCP/IP, IPSEC, Policy based routing, Bandwidth shaping, redundant Internet connections.

PROFICIENCY (HANDS ON EXPERIENCE):

- * I have Hands-on experience in Roll out ERP in all locations
- * I have Hands-on experience in Monitor training schedule of people
- * I have Hands-on experience in Legacy system migration management.
- * I have successfully implemented ERP Modules POS (Point of Sales), CRM (Customer Loyalty), Financial Management, Warehouse & Inventory Management, Purchase (Procurement), Sales & Distribution, Production Planning and MIS, Replenishment, Sales, Marketing, and Service Management, Human Resources Management (HRM), Supply Chain Management (SCM), Business Intelligence and Reporting.
- * I have Hands-on experience in solving complex and large-scale application development challenges.
- * Active Directory Services & Group policy of Windows 2000/2003/2008 Domain, Doman Trust.
- * Microsoft Exchange, System Management Server.
- * Traffic Management through P2P Local Loop, LAN, WAN and VPN.
- * Configuring and maintaining of LAN, WAN, VPN, P2P, Wan Accelerators, Wireless Networking, and Radio LINK (RF).
- * Configuring and maintaining of Firewalls Sonicwall NS-240, Cyberoam Firewall and Cisco IOS software installation.

SKILLS / ABILITIES:

- * Ability to think strategically.
- * People management skills.
- * Ability to handle tight deadline.
- * Ability to solve complex problems through strong planning and strong implementation skills, and help others deal with ambiguities.
- * Ability for problem solving, conflict resolution, motivation and negotiation.
- * Ability to evaluate complex problems, develop alternatives and consider their impact on the organization.
- * Effective communications skills - both oral and written.
- * Ability to work in a team as well as lead a team.
- * Commitment to quality and high standards.
- * Ability to work with technical and non-technical business owners to get things done.
- * Excellent English written and oral communication

PROFESSIONAL EXPERIENCE:

Presently working as Head-IT with Ritika Pvt. Ltd., since April 2009 to till date - A Ritukumar Designer Apparel company (since 1977), The company is a leading retailer of Designer Apparel having presence through its own retail showrooms across the country as well as through business partners, which is a unique Business model of having Design & Development, Production and Retailing under the same enterprise. It has a workforce of about 850 employees employed at the 04 Production Units in Gurgaon & 01 Unit in Calcutta and 38 Exclusive Retail Outlets in all over the country.

My job to ensure smooth running of the IT Operations in the company, responsible for the overall IT management and day-to-day operations of the IT Department, Oracle 10g & SQL database servers, Dealing with Internal & External users from other department i.e. Production, Sales & Marketing, Service, Human resources, Operations, A/c's & Finance, Procurement, Logistics, Supply Chain Management (SCM), Warehouse Inventory Management & Design & Development, Website Management (CMS).

NATURE OF JOB:

- Reporting to Chairmen Managing Director (CMD) & Board of Directors for various routine matters.
- Responsible for managing the entire IT Infrastructure, Software License, conduct users training sessions, Design Network architecture for the corporate office, Showroom and Manufacturing plant in an optimal manner with adequate redundancy.
- Identifying the IT needs of the business on an on-going basis.
- Managing overall IT service delivery, SLA compliance and providing good levels of services for all end users, customer, partners including user training.
- Designing and conducting specialized Personnel training sessions for effective use of the computer for the end users.

AKSHAY SAHANI

- Responsible for timely deliver MIS, financial Statement & Comparative Sales statements at department's for analyzing the performance of Sale, Store wise Wish list, Replenishment and Promotion etc.
- Contribute to build and implement IT Policy & IT Security Policy.
- Preparing and obtaining approvals for IT Revenue.
- Tracking, Managing & Maintenance of complete IT Hardware & Software assets.
- Managing the entire IT Applications, Designing new & modifying existing systems across the organization - ERP planning & implementation, Database administration, Network Management, Assessing the systemic needs of the organization & advising the top management of the same.
- Responsible for the overall IT support in terms of installing, maintaining, configuring, tuning, consolidating applications, developing system administration scripts, planning version release upgrades and patches, security administration and leading in the development of processes and policies surrounding server administration.
- Responsible for Purchase of New Hardware/Software. Hardware & software evaluation and procurement, coordination with service provider for Hardware Support.
- Develop and implement the company's IT CAPEX budget as well as the IT Services Department's annual expense budget.
- Requirement Analysis: Controlling the infrastructure of the company like hardware inventory, usage of legal software across the division.
- Finalisation of AMC for all IT related tolls, responsibility of IT Infrastructure planning.
- Making IT Policies and processes for Hardware and Software, Centralized Inventory Management and Control, Movement of Assets, Central Backup Policy for Data Upload from all branch offices, Maintaining IT documents like software licenses and Inventory, Security Password etc.

PREVIOUS EXPERIENCE:

Worked with Ravissant Pvt. Ltd., New Delhi (India), since January 2004 to April 2009, having Luxury Retail Outlets in India, Ravissant deals in Jewelry, Skin care, Hair & Beauty Products, Tableware, Puja and Decoration Items, Silver Articles, Interior merchandise, Apparel & Fashion wear, home decor, furnishing, lighting and bath decor to makeup, perfumes, fashion accessories, bags, Spa products and gifts, having manufacturing plants in and around Delhi, Noida.

Ravissant has many years of experience in lifestyle retail of luxury products having exclusivity in India for some of the world's best-known Luxury European brands such as Cartier, Rosenthal, Bvlgari, Versace Tableware, Wedgewood, Royal Doulton and skin care products L'occitane from France, Clarins Beauty Products etc.

Ravissant has a India's best know Luxury product house and having luxury stores in Delhi, Mumbai and Agra which have a wide range of products, Silver wear furnishings which are manufactured in our own workshop. Apart from this above, I have started implementing ERP software in the group. There were several ERP software's evaluated for our requirement and exhaustive study was done to choose the right ERP. The chosen ERP, called Microsoft Dynamics Navision, was based on SQL. I was part of the ERP Implementation Team; I took active part in requirement Study & Gap analysis, and RFP preparation.

I had successfully implemented a CRM application, which served around 18000 members, on regional level. This Application was developed in-house, by us, using feedback of the related internal users and was implemented successfully in the organisation the consolidation of data being done in Head Office, New Delhi.

Worked with HPL INDIA LTD., New Delhi-(India), since October 1996 to December 2003. HPL Group has a strong presence in the country as manufacturer of Reliable Electrical Protection Equipment's, on load changeover switches, isolators, on load fuse changeover switches, Electronic Energy Meters and DIRIS, the energy management control and protection system. A joint venture between HPL Group and Europe's leading switchgear company Socomec S.A. France.

A 1000 Crores Turnover Company, has a strong work force of over 5000, having more than **69, Branch offices in India & 9 Manufacturing Unit's** as an **Manager IT**, during this period I have developed, installed and implemented various applications, packages for Retail, Logistic, export department, inventory management, store and Accounts & Finance department.

I have successfully implemented ERP Software in HPL group. Implemented ERP System at all locations that caters to Sales and distribution channel of the Sales Office starting from Forecasting, Logistic, Sales, Finance, Claims and Finished goods reconciliation. It is capable for the consolidation at different hierarchy of the organization. It generates all MIS for the middle and top level of the management for the office.

AKSHAY SAHANI

ERP PROJECT EXPERIENCE:

As Project Manager, I have led the ERP implementation of Microsoft Dynamics NAV (Navision). I have also Implemented LS Retail POS (Point of Sale) & SAP. As part of my functional area during the ERP implementation life cycle, I am led the activities of Project Planning, Business Process Study, and Analysis & Design and Procurement of Hardware's like Servers, Desktop, Network Switches, Rack Panel, UPS, Firewall Sonicwall & Cyberoam, Checkpoint, POS Machines, Thermal Printer, Handheld Barcode Scanner, Printer's, Server & Client's Operating System Software license's, and Antivirus solution i.e. Semantic End Point Protection. I actively participated in the Business Process Trials, Business Process Flow, Functional Testing, UAT, Deployment and go-live activities

WORKING EXPERIENCE:

Overall Experience of 15+ Years in IT Strategy Planning, Designing IT architecture, ERP Implementation, Monitoring and optimizing IT spend, Defining Implementing IT Policies & Procedures, Capital and Manpower budgets based on corporate guidelines, IT Security Framework, IT cost optimization, Managing implementation of IT projects within time and budgets and delivering value and user satisfaction, Devising and updating IT Strategy and roadmaps for the business, IT process improvement, Identifying the IT needs of the business on an on-going basis, provided a well organized workforce and providing evaluation of projects and efforts.

I am very well versed with various capacities with different verticals like Manufacturing, Luxury Retail POS, CRM, Apparels, Interior, Fashion wear, Beauty Skin care, Procurement, Sales & Distribution, Inventory Controls Management Systems (ICMS), Service Management and Financial Management etc.

I have Hands-on experience in conceptualizing, implementation & Training in ERP solutions, Cloud computing, Data Hosting and also I have good knowledge of the Business Process Flow in a manufacturing to retailing.

I have qualitative professional hands-on experience maintain Lease Line & MPLS, P2P, VPN, and projects with Wide Area Networking between Head Office, Branch Offices and Production Unit's, using CISCO router at every location with both voice and data communication.

Over the connectivity maintaining ERP with POS (Point of Sales), CRM (Customer Loyalty), Financial Management, Warehouse & Inventory Management, Purchase (Procurement), Sales & Distribution, Production Planning and MIS, Replenishment, Sales, Marketing, and Service Management, Human Resources Management (HRM), Supply Chain Management (SCM), Cloud computing, Virtualization, Business Intelligent Tool - Qlick View.

I am very well versed with different kind of Server Operating Systems, ERP Software Packages, various utilities & Applications like POS, Finance, Sales & Distribution, Qlick View BI Tool, Production, CRM, HRM, and Inventory Control Management System, very good exposure of Active Directory of Windows 2000/2003/2008 Domain, VPN, P2P, MPLS, LAN and WAN Environment and using Window Applications like Visual Basic, ORACLE, SQL, Tally ERP, MS-ACCESS, MS-Outlook Express etc. and setting and maintaining of Sonicwall NSA-240 & Cyberom Firewalls, TCP-IP Protocol, Manageable Switches, Routers, Proxy Server, Video Conferencing Polycom View Equipment's and also Microsoft Exchange E-Mail Servers etc.

INTEREST AND ACTIVITIES:

Member of Computer Society of India (C.S.I.) and Reading latest informative Books & IT Magazines, increasing knowledge by collecting latest news from various sources of information, playing different sports, Traveling, Quizzing.

Notice Period: Four Weeks

Passport Status: Valid up to 6th May 2013

Willingness to relocate: Yes

Akshay Sahani

